

THE TREASURE PRINCIPLE

2011 SERVING GUIDE

STUDENT MINISTRY (Fairpoint)

Greeter Team -Greet and provide hospitality to youth during large group meetings. Sunday 5:00-7:00 pm. 1-2 hours per week.

Hospitality Team-Prepare or coordinate snack/meals for student groups. Sundays, 5:00-6:00 pm and/or Mondays, 1:30-2:30 pm. 1-2 hours per week.

Small Group Facilitator/Teacher—Lead a small group of 6th, 7th, 8th, 9th, 10th, 11th or 12th grade students. Curriculum and training is provided. Sundays, 11:00 am-12:00 pm and/or Wednesdays, 6:00-7:30 pm. 1-2 hours per week.

Administrative Support Team—Provide administrative task support: copying, filing, parent/volunteer contact, creating documents. 1-2 hours per week or as needed.

After-School Program Team—Help lead games, make decorations, lead short Bible teachings, lead a life-skills class, or assist with special events. 2-3 hours per week.

Prayer Team—Pre-service prayer on Sundays, 4:30-5:00 pm. Pray for students throughout the year. Time will vary.

All Purpose Team—Assist with hospitality, set-up or cleanup, registration, supervision, etc. during main youth meetings. Sunday 5:00-7:00 pm. 2 hours per week.

Transportation Team—Using church vehicles, provide transportation for students attending various events/mission projects. CDL license is preferred. Time varies by event.

Event Chaperone—Attend special trips, events and mission projects as an adult leader and supporter. May include leading a group, driving or being in charge of a small group of students. Time varies by event.

Special Events Team—Assist with hospitality, set-up or clean-up, sign-in, serving food, etc. at special events

STUDENT MINISTRY (Soundside)

Hospitality Team —Prepare and drop off snacks/meals for student groups Sunday mornings and/or Sunday evenings. Help serve during large events on campus. 3-6 hours per month.

Administrative Support Team —Provide administrative task support. 2-3 hours per week.

Prayer Team — Pray for students throughout the year.

All Purpose Team —Assist with hospitality, set-up or cleanup, registration, serving food, etc. during large events. Sundays 6:00-7:30 pm. 3-6 hours per month. .

Transportation Team -Using church vehicles, provide transportation for students attending various events/mission projects. CDL license is required. Time varies by event.

RECREATION

Coach/Assistant Coach Soccer (Fall)- Serve as coach or assistant coach for a team of K-5th grade children. 2 hours per week. (1 practice and 1 Saturday game)

Coach/Assistant Coach Basketball (Winter)- Serve as coach or assistant coach for a team of K-8th grade children. 2 hours per week. (1 practice and 1 Saturday game)

Scorekeeper—Serve as scorekeeper for soccer/basketball. 1 hour per week.

Concession Stand Team—Sell refreshments during soccer or basketball games. 1 hour per week.



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CHILDREN'S MINISTRY

Greeter Team- Greet and welcome families/guests on Sunday mornings in the children's department. Provide assistance with check-in. Introduce new children to their classrooms and their teacher. 1-2 hours per month.

Sunday Morning Team- Lead, help or substitute for Sunday School or Large Group Worship. 1.5 hours twice a month.

Large Event Team- Assist in planning or working during large events throughout the year. 4 hours per event.

Administrative Support Team- Help prepare materials for Sunday mornings. 1-2 hours at a time.

Special Needs Assistant (Fairpoint)- Work one on one with a special needs child weekly or biweekly during the Sunday School hour. You will shadow a child in class events and help with activities.

Helping Hands (Soundside)- Assist the teacher while working one on one with a special needs child. Must have a background with special needs children. 1 Sunday per month.

Children's Praise Team (Fairpoint)- Lead a group of children in practice each Sunday from 10:30-11:00 am. Perform at Big Events like VBS and in children's morning worship.

Motion Team (Soundside)- Assist children on the team to learn the motions to songs for Sunday mornings and large events. Children meet on Sundays from 10:00-10:30 and have workshops every other month on Sundays.

Audio/Visual Help- Run DVDs, music, Power-Point, i-tunes microphones and lights for children's worship on Sunday morning and for large events.

WOMEN'S MINISTRY

Women's Ministry Large Event Team- Help plan, organize and serve at women's large events. 6-8 hours per event.

United Methodist Women- Join GBUMC's United Methodist Women in fellowship or as an officer or the chairperson of a Circle. 2 hours per month.

Retreat Team- Help plan, organize and serve at retreats for women on or off campus. 8-10 hours per event.

Steering Committee- Identify and design activities that reach women in our church and community.

MEN'S MINISTRY

The Band of Brothers- Join the Band of Brothers in fellowship or as a member of the leadership team to organize meetings and provide ideas and support for men's events.

SINGLES' MINISTRY

Singles' Leadership Team- Serve as a team member to organize small groups and quarterly events for singles.

Retreat Team- Help plan, organize and serve at retreats for women on or off campus. 8-10 hours per event.

Steering Committee- Identify and design activities that reach women in our church and community.



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HOSPITALITY (Fairpoint)

Sunday Morning Coffee Cart Team—Help prepare and set-up coffee, beverages and food for those attending worship services on Sunday mornings and holidays. 1 hour per Sunday or holiday.

Worship Service Greeter Team—Greet worshippers with hospitality, hope and healing in such a manner as to make them feel warmly welcomed. Provide information and assistance to those in need. 30-45 minutes per Sunday.

Special Events Greeter Team—Greet people attending special events with hospitality, hope and healing so that they feel warmly welcomed. Provide information and assistance to those in need. 30-45 minutes per event.

Parking Assistant—Assist worshippers and those attending special events locate parking spaces in various areas around the campus at times when large numbers are expected. 1 hour per event.

Welcome Station Team—Greet and welcome first time visitors by distributing gift bags as well as offering/providing information about the campus, locations of classrooms, children's programs, etc. Serving time: 30 minutes.

Worship Service Usher Team—Ushers are asked to distribute bulletins, pass registration pads, take up the offering, seat late arrivals, and following the service take registration forms to office and prepare the sanctuary for the next service. 1.5 hours per Sunday.

Special Events Usher Team—Welcome guests at special events or funerals. Provide whatever assistance is needed: seating guests, distributing bulletins. 1 hour per event.

First Steps Greeter—Greet guests at First Steps (new prospective member gathering) by reaching out in a manner that makes them feel warmly welcomed. 30 mins. per event.

First Steps Refreshment Team—Help serve the guests who attend First Steps events. 1 hour per quarterly event.

Sanctuary Host/Hostess—Assist pastors/staff by relaying information about those around you in worship with prayer needs or extended absences. This is done to continue to reach out to all with hospitality, hope and healing.

HOSPITALITY (Soundside)

Worship Service Greeter Team—Greet at worship services and assist guests in such a manner that they feel warmly welcomed. Direct parents and children to classrooms. 1-4 Sundays per month for 20-30 minutes.

Worship Service Offering—Assist in collecting the offering during worship 1-4 Sundays per month for 10 minutes.

Worship Service Front Desk—Assist worship attendees by providing necessary information and assistance at the Welcome Desk before and after worship service. 1-4 Sundays per month for 20-30 minutes.

Worship Service Usher Team—Assist guests to a seat at worship services. 1-4 Sundays a month for 10-20 minutes.

Worship Service Communion Team—Assist the pastor with communion. 1 Sunday a month for 15 minutes.

Worship Service Refreshment Team—Assist with set up and clean up of refreshments and beverages for Sunday worship services. 1-4 Sundays a month for 1 hour.

Welcome Desk Team—Welcome and assist guests, accept packages/mail, prepare coffee and answer the phone. 1 day a week for 3-4 hours.

Hospitality Assistance Team—Help prepare refreshments and food set-ups for Sunday services. Prepare "First Time Guest" folders and gift bags. 1-4 times a month for 2 hours.

Large Event Team—Serve at large events such as VBS, Leadership Summit, or Fellowship Dinner with set-up, preparation of refreshments and clean-up. Serving times vary.

First Steps Team—Assist with food set-up and clean-up for luncheon for new and prospective members.



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SPIRITUAL DEVELOPMENT

Small Group/Class Facilitator—Assist with the selection of curriculum and facilitate group discussion at each group/class meeting. Time varies due to materials selected.

Host Group—Host a small group in your home or workplace. 2-3 hours per week.

Participate in a Group—Be a part of an adult small group or class. 1-3 hours per week depending on study.

Special Events Team—Assist with the creation, design, implementation of special one-time event opportunities for adult spiritual growth. Time varies.

Newcomer Ministry Team—Help welcome newcomers and new members by writing letters, becoming a new member sponsor or assisting with quarterly First Steps. Time varies.

Rainbow Ministry Team—Support the Rainbow Ministry (adults who are developmentally or physically challenged) by providing snacks, music, transportation, special events or assist at Sunday morning gatherings.

Rainbow Ministry Driver—Pick up 5-8 adults for worship and Sunday morning classes using a church vehicle. 1 time per month.

The Book Place Ministry Sales/ Support Team—Provide support for The Book Place through working on the sales floor, promotion, organization of displays, scheduling, inventory, processing books, book review, record keeping or planning special events.

Maintain Curriculum Library—Organize and update adult resources. 1 hour per month.

VOLUNTEER MINISTRY

All Purpose Volunteer Team—Assist with one or more acts of service during the year; these opportunities will be varied and utilize your skills and talents.

MUSIC AND WORSHIP (Fairpoint)

Audio/Visual Team—Assist with one or more acts of service during the year; these opportunities will be varied & utilize various skills and talents.

Children's Choir Assistance Team—Assist during children's choir program by helping the children participate and learn music in a loving and caring environment. Monday or Wednesday for 2 hours.

Adult Hand Bells—Participate as a hand bell ringer. Experience with hand bells and ability to read music is necessary. Monday evenings for 1.5 hours.

Heritage Choir Member—Participate in this traditional liturgical choir that sings at the 8:00 am service on Sunday morning. Rehearsal Wednesday evening 1 hour.

Silvertones Choir Member—Participate in senior adult choir that sings at 8:00 am service on Sunday once a month with Heritage Choir. Rehearsal Tuesday afternoon for 1 hour.

11:00 Choir Member—Participate in this choir comprised of people of all ages that sing every Sunday at 11:00 am. Rehearsal Wednesday evening for 1.25 hours.

Intact Praise Team—Participate with this praise team comprised of people of all ages that sing every Sunday at 9:30 am contemporary service. Rehearsal Wednesday evenings for 1.5 hours.

MUSIC AND WORSHIP (Soundside)

Audio/Visual Team—Assist the sound and media technicians with various services throughout the year. Once a month.

Design Team—Design stage settings for pastor's message series, dramas and special events. Includes coordinator and props positions. Time varies.

Musician or Vocalist Team—Participate in worship as a volunteer member of the Sunday morning worship team. Once a month.

Lighting Operator—Operate lighting during services. Once a month.



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MISSIONS

Disaster Response Team—serve at either GBUMC campus to aid the community in the event of a natural disaster by providing childcare, preparing food, planning and organizing work team, making phone calls to the congregation. Time Varies.

Good Neighbor Network—Establish contact with members and guests prior to natural disasters to determine special family needs and after disasters to see how the church can assist any needs that may be a result of the disaster. 1-4 hours per month.

Worship at the Water Team—Participate in planning and organization of off-site worship service. Musicians and vocalist, set-up and clean-up, site preparation and hospitality are all needed. 1-2 hours per week.

Advent Angel Team—Provides Christmas gifts to under-resourced children and senior adults in our community. Assist with data entry, work at adoption tables, sort gifts, sort food, wrap gifts, shop or deliver gifts to local agencies. Ministry occurs mid November to mid December.

Good Samaritan Clinic—Provides limited health care to Santa Rosa residents without health insurance. Needed: doctors, nurses, pharmacist, and office staff. 1-2 days per week.

Interfaith Ministries—Provides food, clothes and financial support for those in need in our community. Help at Thrift Shop receiving, sorting, pricing, stocking shelves and racks with donations. 4 hours per day Tues- Sat.

Habitat for Humanity—Constructing 2 houses per year in partnership with residents in need in Santa Rosa County. Construction labor, provide and serve lunch, serve on Selection Committee or serve as a photographer. Selected Saturdays during the year from 8:00 am to 2:00 pm.

Run for the World—The 5K Run/Walk raises money for all missions at GBUMC. Enlist sponsors, register runners, hand out shirt/numbers, set up race course, prepare and serve breakfast on run day. Time varies.

MISSIONS (cont'd)

Food Drives—Provide food items during the fall/winter season. Sort, package, deliver food boxes to various agencies. 4 hours per month.

Loaves and Fishes Soup Kitchen—Provides a hot dinner for about 150 homeless on the 4th Sunday of each month at Loaves and Fishes Soup Kitchen. Members supply food, cook and serve food. 4 hours once a year.

Pathways for Change—Building a jail-based addiction treatment program dedicated to rehabilitating inmates. Provide instruction and guidance to help inmates gain the skills needed to function in society. 8 hours per month.

Henderson Settlement—Reaches people of Bell County, Kentucky, many whom live in extreme poverty. Light construction, serve at Food Pantry or Thrift Store. 1 week in September and several 1 hour meetings prior to trip.

Honduras—Specialized medical care, assist orphanage and boarding school. Commit to raise money for the mission throughout the year and go to Honduras in the summer. Two weeks per year plus fundraising efforts.

Peru—Supports Project Hope and a complex for the disabled as well as a wheelchair project. Team commits to go on a trip. Two weeks per year.

Russia—Partnership with the UMC of Satka. Provide financial assistance to the Ural area needy people, helping rehab program and local orphanages. Or take part in an annual trip to Satka for street evangelism, light construction, feeding homeless, visit orphanages or lead spiritual retreats and leadership meetings. Team members commit to raise money for the mission. 4 hours per month.



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CONGREGATIONAL CARE

Comfort/Crisis Meals Team Member— Provide meals for families who have experienced the loss of a loved one or other special need. Time varies depending upon food item being prepared.

Homebound/Nursing Home Visitation Team— Visitations to encourage, comfort and offer moral and spiritual support. Time varies with each case.

Card Ministry Team—Send cards to those people who are listed in Our Lives Together. 30 mins. per week for a month at a time.

Hospital After Care—Volunteers will telephone those recently released from the hospital to continue to offer support and encouragement for recovery. 1 hour per week.

Flower Arranging/Delivery Team—Arrange and /or deliver small arrangements to those in need of some TLC using the sanctuary flowers for Sunday services.

Prayer Team— Pray for those who have requested prayer. Groups meet at Fairpoint on Monday and Tuesday mornings, in the chapel on Sunday mornings, at Soundside on Thursday mornings.

Fairpoint Campus Receptionist Team—Serve as a substitute receptionist at the Fairpoint Campus Relief is needed in the event of illness, vacation, staff meetings, lunch, etc. Days and hours vary.

Prayer Shawl Ministry—Use your knitting or crochet skills to make prayer shawls for those in need of comfort. Groups meet at both campuses.

SENIOR ADULT MINISTRY

Sharing and Caring Team—Assist with food preparation, set-up, serving, clean-up, photographer, cashier or greeter for monthly senior luncheon. 1-2 hours per month.

Methodist Meals Delivery Team—Deliver noon-time meals to the homebound and elderly. 1 hour per week.

Transportation Team—Drivers to provide transportation to take senior adults shopping, to church or Bible study, to medical or dental appointment or to run errands. Time varies.

Senior Adults Special Events Team—Assist by greeting, serving, decorating, or making phone calls for special events for seniors. Time varies.

Senior Lunch Bunch Driver—Drive senior adults to local restaurants for food and fellowship. Once a month

CHURCH OPERATIONS

Administrative Assistance Team—Assist with data entry, assist with occasional mail outs. 1-2 hours per time.

Buildings Maintenance Team—Help with ongoing building repairs and projects using carpentry, electrical, plumbing or general skills. Time varies.

Grounds Maintenance Team—Assist with grounds maintenance. Time varies by project.

